

CONTRACT VERIFICATION | KEY EMPLOYMENT TERMS

A. EMPLOYMENT DETAILS

Company Name

Job Title / Designation

Employee Full Name

Employee Passport No./FIN

Work Address

Work Permit



Work Permit



S Pass



E Pass

Employment Start Date dd-mmm-yyyy

Contract Expiry dd-mmm-yyyy

B. RELOCATION BENEFITS

Joining Air Ticket



Yes



No

Other Relocation Benefits

Accommodation



Provided



Allowance

Accommodation Address

C. WORKING HOURS AND REST DAY

Weekly Work Hours

Regular Work Hours

D. SALARY

Basic Monthly Salary

Overtime Rate

Allowances

Type

Amount

SGD

E. LEAVE AND MEDICAL BENEFITS

Annual Leave/s

Sick Leaves

Outpatient

Hospitalization

Others

Medical Insurance Provided



Yes



No

F. TERMINATION

Notice Period

G. REPATRIATION



The Employer shall bear the full cost of repatriation of the employee and his personal belongings to the country of origin.



If the termination is due to sickness or other health condition that disables worker to continue his employment, the Employer shall repatriate the worker to the Philippines. It may be effected through an insurance covering the medical repatriation, or in its absence, the Employer shall shoulder the costs.



In the event of death of the employee during the term of this agreement, his remains and personal belongings shall be repatriated to the Philippines. The employer may enroll the worker to an insurance coverage to shoulder the cost of the repatriation. In its absence or if the insurance coverage is insufficient to bear all the costs, the Employer shall shoulder the difference.

H. GOVERNING RULES

This Employment Contract shall be governed primarily by the laws, regulations, and employment standards of Singapore, which shall apply to all work performed within Singapore. Where relevant and applicable within Singapore's legal framework, the laws, regulations, and standards of the Republic of the Philippines, including those governing the deployment and welfare of Filipino migrant workers, shall likewise apply.

The undersigned certifies that the declared terms and conditions are enforced in the present employment of the Employee:

Date Issued

Certified by

Name

Position

Signature and

Company Chop